

RISK ASSESSMENT FORM – BOAT SHED AND SLIPWAYS

| No: | Tasks | Hazard | Existing Central measures | S | L | R | Additional Central Measures | S | L | R | Result |
|-----|-------------------------------------|---|---|---|---|---|--|---|---|---|--------|
| 1 | General | Slips, trips, falls – personal injury | Boat store to be used for storage of equipment only – training to be given to all members on correct use. Key / code for store access is provided only to Committee members and Coaches. Store to be closed once equipment is removed / stored. | 3 | 3 | 9 | Club members to respect access rules and maintain equipment storage in tidy fashion. Access routes to be kept clear of obstacles. Individuals to provide temporary lighting when required in poor lighting/darkness. | 2 | 2 | 4 | L |
| 2 | Manual handling | Physical injury – muscular or dropping hazards | Manual handling of kayaks / canoes to be taught as part of initial training. | 2 | 3 | 6 | Continual monitoring | 2 | 2 | 4 | L |
| 3 | Equipment storage / manual handling | Physical injury – equipment sliding/falling from height | Kayaks and canoes are stored on racking at height to allow sailing boat storage below, with some kayaks stored against the store wall. Minimum of 2 persons required to remove boats from racks. Extreme care to be taken when removing boats stored above shoulder height. | 3 | 3 | 9 | Monitor racking for stability / safety. Individuals to provide temporary lighting when required in poor lighting/darkness. | 2 | 3 | 6 | M |

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| 4 | Launching / landing Launching sites are beach / slipway in front of boatshed, slipway to inner harbour and slipway to middle harbour. | Slips, trips, falls – personal injury | Suitable footwear must be worn. All slipways are likely to be slippery. Care to be taken when launching from beach into surf. Low water levels expose mud/silt in inner harbour. | 3 | 4 | 12 | Slipperiness of the slipways to be monitored. Warnings to be given to all new members and periodic reminders for all members. Depth of mud and slipperiness at the inner harbour to be monitored periodically at low water levels. Paddlers to be advised as necessary. | 3 | 3 | 9 | M |
| 5 | Manual handling to launch location | Physical injury – muscular or dropping hazards | Manual handling of kayaks / canoes to/from boat store, car roof racks and trailers to be taught as part of initial training Two-man lift recommended for kayaks and required for canoes. | 3 | 3 | 9 | Continual monitoring | 2 | 2 | 4 | L |
| 6 | Rodents | Infection / contamination risk. | Rats – risk of Leptospirosis (Weils disease). Members to be advised of the presence of rats in the area and advised of the risks and precautions to be taken to avoid infection. | 3 | 2 | 6 | Continual monitoring. Rat droppings to be disposed of (gloves should to be worn). New members to be advised of risks. Skin cuts/abrasions to be covered. | 3 | 1 | 3 | L |
| 7 | Conflicting waterborne traffic | Collision | Other craft operate in the harbour / launching areas. Risk of collision with moving craft and entanglement in mooring ropes. Keep to left side as per harbour rules. | 3 | 2 | 6 | Continual monitoring. New members to be advised of risks associated with other traffic in the harbour areas, either moving or moored (including mooring ropes). Periodic reminder to members. | 3 | 1 | 3 | L |

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| 8 | Conflicting road vehicle traffic | Collision at launch site / boat shed area | Other traffic uses the access road to the boat shed, particularly during the sailing season. Also vehicles frequently turn around at the end of the public road adjacent to the harbour wall which creates additional risk when launching in the inner harbour. | 4 | 2 | 8 | Continual monitoring. New members to be advised of risks. | 3 | 2 | 6 | L |
| 9 | Water borne infections | Infection / contamination risk. | | 3 | 3 | 9 | Skin cuts/abrasions should be covered with waterproof plasters. New members to be advised of risks. | 3 | 2 | 6 | L |

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| Date:15/1/2012 | Assigned by: Andrew Boakes | Location:Stonehaven boatshed | Ref No:2 |
| Activity: | | | Review date: January 2012, or sooner dependant on changes |

KEY: L – LOW M - MED H - HIGH (intolerable) (+U – UNSURE)